

FITREP/EVAL/COUNSELING PLANNING CALENDAR

(FITREP/EVAL ending dates are the last day of the month for officers and the 15th of the month for enlisted.)

PERIODIC FITREP/EVAL				MIDTERM COUNSELING		
	Officers Active	Officers (TAR/Inact)	Enlisted (All)	Officers (Active)	Officers (TAR/Inact)	Enlisted (All)
January	O3			O6	O6	E3/2/1
February	O2			O5	O5(TAR)	
March	W4, W3	W4, W3, W2, W1	E5	W2, W1	O5(INAC), O4, O2, O1	E8, E7
April			E9	O4	O3	
May	O1					E6
June			E4			
July	O8,O7,O6	O8,O7,O6	E3/2/1	O3		
August	O5	O5(TAR)		O2		
September	W2,W1	O5(INAC), O4,O2,O1,	E8,E7	W4,W3	W4,W3, W2, W1	E5
October	O4	O3				E9
November			E6	O1		
December						E4

A periodic report may be omitted if the member has received an Observed Regular report within the past 3 months. The omitted period is then included in the next Regular report. Otherwise, the Periodic report must be submitted on the due date, but may then be extended by letter for up to 3 months in place of a Promotion/ Frocking or Detachment report. Mid-term counseling should normally be performed in the month scheduled, and may not be omitted or unduly delayed, but may be performed in an earlier or later month if necessary or more appropriate to the needs of the member.